

**Whitney Public School**  
**H&S Meeting November 12, 2020**

**Attendance: Jessica Poff, Principal - WPS**  
**Tara McEnery, Vice Principal - SMT**  
**Erin Mask, Secretary - WPS**

- Further discussion on the placement of the AED unit by the gym - it is at a level where a student could hit their head if they aren't paying attention.  
**Suggestion:** foam on the edge of the metal box to minimize impact (Adam)
- Already reported on H&S Inspection for November: Very sharp edges on the metal marker trays on the whiteboards in the student resource room (#104). Staff member ripped jeans from walking by. Hazard for all staff and students walking by. Metal trays on all whiteboards in the school should be checked and protection added. (Adam)
- Cord from the SMT photocopier in the office to be secure to the wall (Adam)
- Confirm that WPS digital H&S Board is up to date for 2020-2021 (Erin)
- Ask permission from WPS Primary teachers to use the shelving unit stored on the stage in the gym. (Jessica) If permission is granted, have the shelving unit moved to the photocopy room on the wall beside the sensory room for ABA therapists to store all supplies, outdoor clothes - reducing trip hazards for all. (Jeff/Adam)